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# Jobs in Tourism

*EJ2*

*Dr Emilija Lipovsek*

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# hotels



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**receptionist**

**conciierge**

**hotel manager**

**house keeping/chamber  
maid**

**bell boy**

**lift boy**

**porter**

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# restaurants



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kitchen:

chef

sous chef

front of house:

waiter

bus boy

maitre d' (hotel)

restaurant manager

food & beverage manager

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**tour operators**  
**travel agents**  
**tour rep(resentatives)**  
**tour guides**  
**tour escorts**



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# airport

ground steward

airline rep(resentative)

border police

security guard

customs officer

baggage handler

air traffic controller



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# airplane

flight crew:

pilot

co-pilot

cabin crew:

flight attendant

purser



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# sea and river travel



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captain

purser

cabin steward

table steward

cruise director

entertainment officer

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# road transport



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bus/coach driver

taxi driver

chauffeur

train engineer

conductor/guard

ticket collector

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# whose job is

# to...

- carry a guest's luggage to their room?
- serve tables at a restaurant?
- look after passengers on a plane?
- give advice and additional services to guests?
- clean rooms?
- fly a plane?
- give room keys?
- cook for guests?
- take visitors to see the sights or nature?
- entertain passengers?

# WE'RE HIRING!

## JUNIOR SOFTWARE DEVELOPER

3 months introduction and training on areas:

TFS + VS + IIS  
SQL  
C# and OOP  
ORM technology

MVC + API  
Javascript + JQuery  
Client-side  
framework

### IF YOU HAVE

BaC in Computer Science

Problem solving &  
analytical mindset

Excellent teamwork and  
interpersonal skills

Interest in: TFS + VS + IIS,  
SQL, C# and OOP, ORM  
technology, MVC + API,  
Javascript + JQuery

### WE OFFER

Attractive work  
environment

Agile development

International presence  
with high quality  
products

Full-time position with the  
possibility to consider  
your individual interests  
and needs.

Send your CV to [arr@inscale.net](mailto:arr@inscale.net)  
**INSCALE**

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# ad/advert/ advertisement

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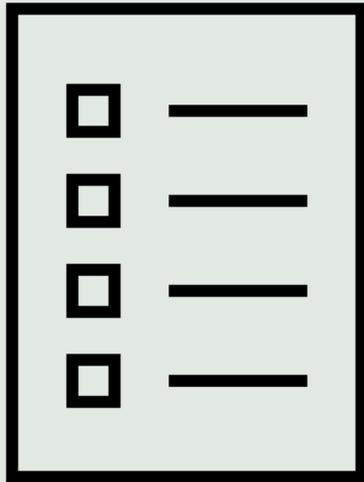
# personal qualities



- 
- outgoing
  - enthusiastic
  - helpful
  - flexible
  - patient
  - friendly
  - hard-working
  - well-organized
  - team-worker
  - responsible
  - punctual

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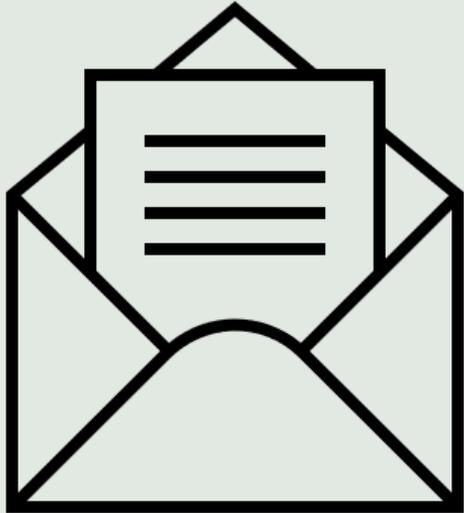
# CV/résumé



- 
- personal details
  - profile statement
  - education and qualifications
  - work experience
  - additional skills
  - interests and hobbies
  - references

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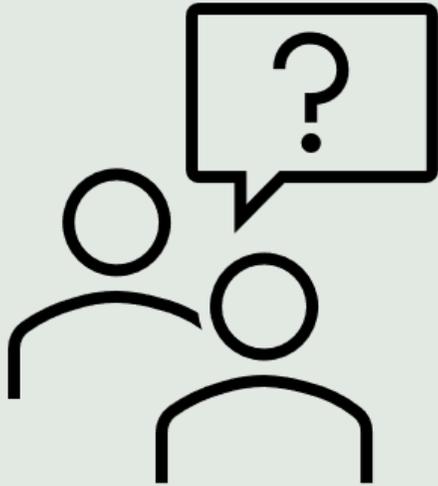
# cover(ing) letter



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- in order to apply for a job, a candidate must send their CV and cover letter, explaining which job they apply for and why they are the right person for the job

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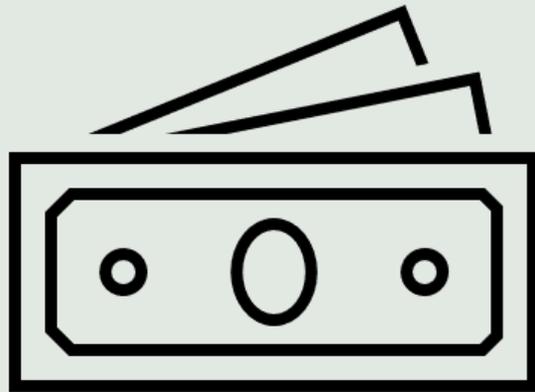
# interview



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- short-listed candidates are called for a job interview

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# types of jobs



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- well-paid
  - full-time
  - regular hours
  - permanent
  - salary
  - on commission
  - temporary/seasonal
  - volunteering
  - shifts
  - part-time

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# **talking about experience**

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- past tense
  - present perfect

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# past tense

*two days ago*

*six years ago*

*in 1995*

*last summer*

*last month*

- 
- + -ed/2. irregular
  - ? did & infinitive
  - - didn't & infinitive
  
  - we use past tense to talk about something that happened at a certain point in the past:
  - I worked as a tour guide during my studies.

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# present perfect

*since*

*for*

*ever/never*

*already*

*yet*

*just*

- 
- + have/has & -ed/3. irregular
  - ? have/has & -ed/3. irregular
  - - haven't/hasn't & -ed/3. irregular
  
  - we use present perfect for something that started in the past and continues in the present:
  - We have been friends since childhood.

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# past tense or present perfect

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- I have never been to Brazil
  - Our flight didn't arrive yet.
  - He got his diploma last year.
  - My family lived in Japan for two years.
  - She sent you tickets yesterday.
  - She worked for Qantas since May.
  - Have you ever tried Indian food?
  - He learned Spanish at school.
  - I have just finished my exam.
  - They have travelled the world in 2015.

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Interviewer: I'd like to talk about your work experience. ... you ever ... (work) in tourism?

Candidate: Yes, I ... (have) two jobs related to tourism so far. I ... (work) as a travel agent two years ago and I ... (be) responsible for booking tickets for clients.

I: And ... you ... (like) your job?

C: Yes, a lot. Last year, the same travel agency ... (offer) me a position in their office in Turkey and I ... (accept) it.

I: They certainly think you're a good agent because they ... (give) you two jobs already!

C: But I ... (decide) to look for other opportunities and that's why I ... (apply) for this job last week.