

**TOURISM**

Inbound tourism  
Outbound tourism  
Domestic tourism  
Same-day visitor  
Overnight visitor  
Target group  
Independent travel  
Voyage  
Drive  
Ride  
Panoramic tour  
Mystery tour  
Homestay  
Special interest holiday  
Educational tour

**ACCOMODATION**

Low-rise  
High-rise  
Hotel chain  
Hostel  
Dormitory  
Lodge  
Guest house  
Appartment  
Inn  
Bed and breakfast  
Manor house  
Mansion  
Stately home

**FACILITIES AND SERVICES**

Amenities  
All-inclusive  
Laundry  
Launderette  
kitchenette  
Heated pool  
Salt-water /fresh-water pool  
Shallow pool  
Steam room  
Sauna  
Sunbed  
A la carte restaurant  
Buffet-style  
Entertainment lounge  
Jetty bar  
Hotel grounds  
Lawn and shrubs  
Greenery  
Beach bed

Sun shade/ Beach umbrella  
Range of activities  
Water slide  
Jet bike  
Flood-lit tennis court  
Live entertainment  
Cabaret

**ADJECTIVES TO DESCRIBE HOTELS**

Renowned  
Long-established  
Restored  
Refurbished  
Top-of-the-range  
Family owned/ family run  
Self-contained

**THINGS TO VISIT**

Downtown  
Fortification  
Amusement park  
Theme park  
Flea market  
Outdoor display  
Maritime museum  
Look-out point  
360 degree view  
Belfry  
Dome

**THEME PARKS**

Ride  
Roller-coaster  
Haunted house  
Ferris wheel/ Big wheel  
Candy apples  
Cotton candy  
Donuts

**BROCHURE LANGUAGE**

Candle-lit restaurant  
Lush garden  
Picturesque village  
Pristine beach  
Scenic drive  
Bustling city  
Dramatic cliffs  
Superb service

**PRICES**

Budget  
Give-away  
Rock-bottom  
Bargain  
Unbeatable  
Value-for-money  
Moderately-priced  
Competitive  
Affordable  
Exorbitant  
Prohibitive  
Pricey

**INSURANCE**

Premium  
Make a claim  
Eligible  
Compensation  
Indemnity  
Valuables  
Mislaid baggage  
Personal liability

**REMUNERATION**

Revenue  
Salary  
Fee  
Overtime  
Wages  
Gratuity/tip  
Perks  
Subsidized accomodation  
Fully-expensed car

**MONEY/DOCUMENTS**

Special rates  
Supplement  
Invoice  
To issue  
Receipt

**PERSONALITY AND SKILLS**

Punctual  
Literate  
Accurate  
Committed/devoted  
Reliable/trustworthy  
Calm/composed  
Eloquent  
Outspoken

**PROMOTION**

Leaflet  
Social network  
Point-of-sale promotion  
Press release  
Press conference

**RESPONSIBLE TOURISM**

Sustainable tourism  
To raise awareness  
Local community  
Green energy  
Renewable sources of energy  
Waste  
Waste disposal  
Garbage/Rubbish  
Endangered species  
Environmentally-friendly products

**TELEPHONING**

Landline  
Mobile phone  
Cordless phone  
To dial  
Digit  
Receiver  
Extension  
To hold on  
To hang up  
To put somebody through  
To get through  
To be cut off  
Busy/engaged

**BUSINESS CORRESPONDENCE**

Letter of enquiry  
To enquire  
Covering letter  
Resume  
Enclosed  
To whom it may concern  
Grateful

**TOUR OPERATORS**

Tour rep  
To brief  
Notice board  
To feature in a brochure  
Room allocation  
Barter  
Shortfall