

INTERNSHIP AT BELGRADE VIBES

Internship at BELGRADE VIBES



BELGRADE VIBES
TRAVEL EXPERTS

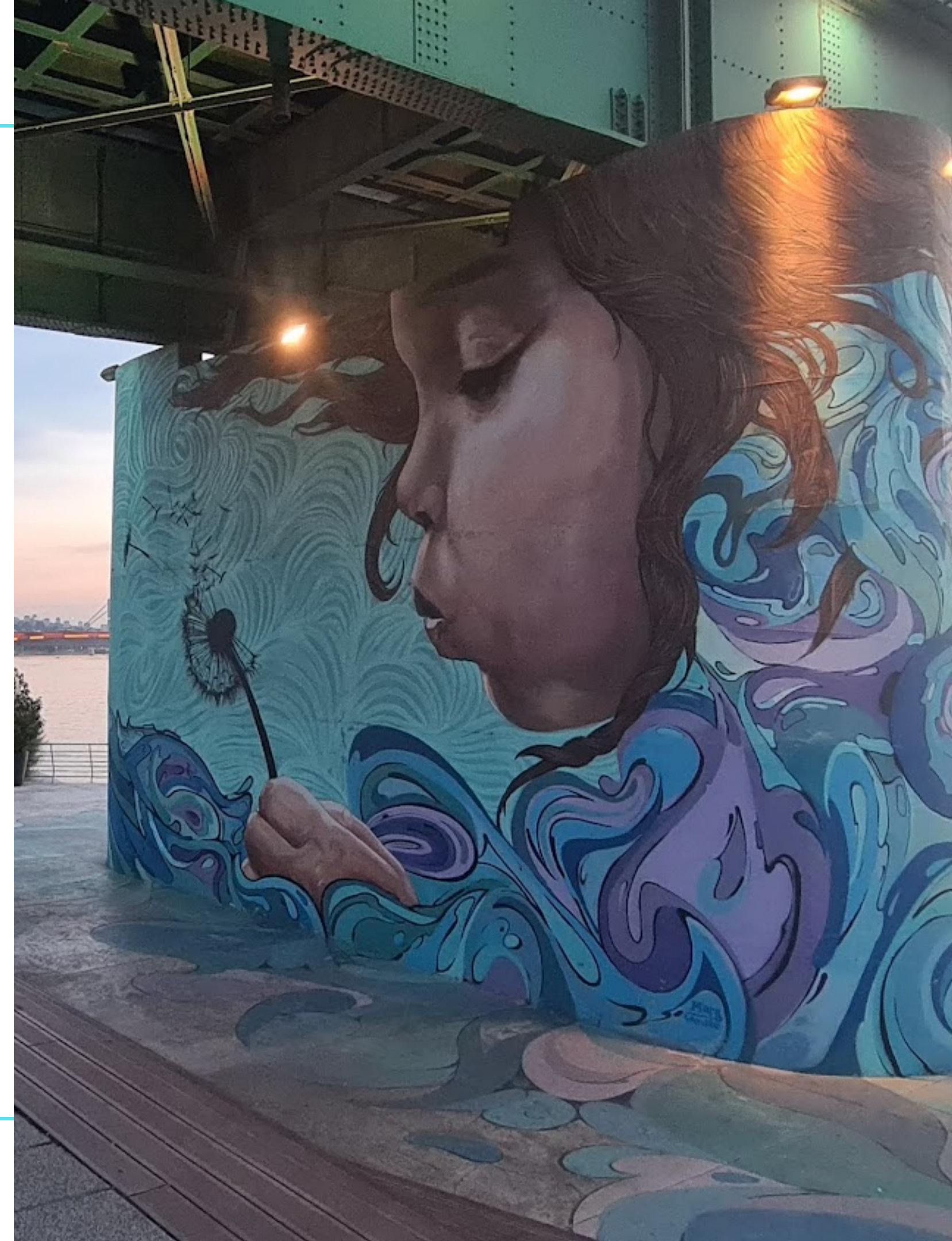
PRESENTATION DESCRIPTION

WHAT WE'RE COVERING

In this presentation, you will find all the information regarding your internship at Belgrade Vibes.

We have different tasks in our company, all based on your studies and field of interest

- Social Media
- Team
- Daily responsibilities
- Allowances



Social Media

Belgrade Vibes is the sister company of Madrid Vibes and Barcelona Vibes, travel agencies and event organizers based in Spain.

You will handle various social media platforms for Belgrade, Madrid and Barcelona vibes.

The tasks will be about making posts, stories and writing articles for all social media platforms. Create content and engage and connect with new potential clients.

We are using a number of Social Media channels

- Instagram
- Facebook
- LinkedIn

When you are doing your internship at Belgrade Vibes, you will also complete tasks for Madrid and Barcelona Vibes.



Team

Belgrade Vibes is an incoming travel agency and event organizer based in Belgrade since 2019. It is the latest branch of the sister companies Barcelona Vibes and Madrid Vibes. Belgrade Vibes is fastly growing just like the city of Belgrade. We are looking to implement our knowledge and experience of the tourism and event industry gained by working with the biggest international brands since 2010. Belgrade has the potential to become the touristic and business hub in this part of Europe, and we are here to help promote the city and offer top quality services to our clients.

Office

The office is currently based in a centric co-working office. We are tending to 3,4 days in the office, with usually one day of working from home, but we pretty flexible. We also offer the possibility for interns to do the internship in our main office in Barcelona, Spain. It's a great opportunity to work in a young and international environment and learn about tourism in one of the most touristic cities in the world.

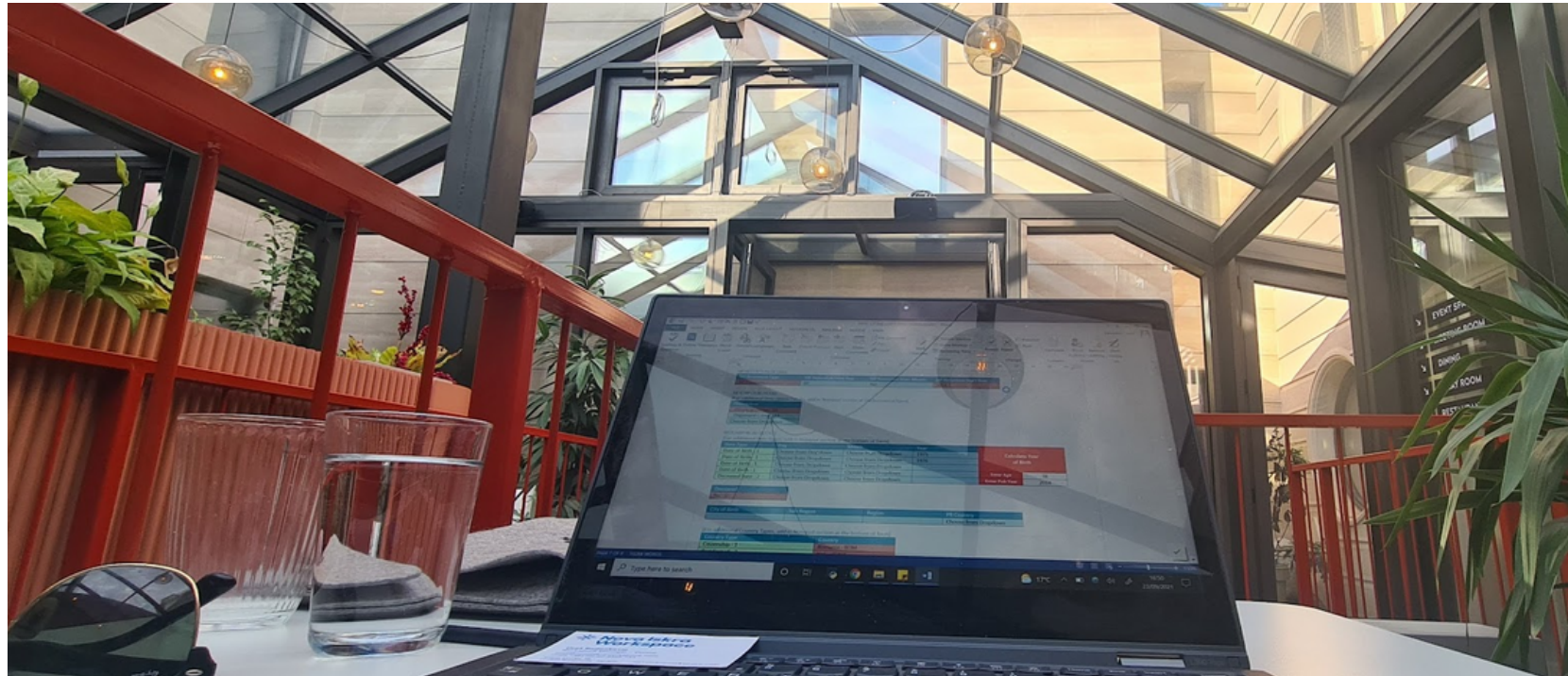
Interns

Interns have been a key part of our success as a company. We collaborate with different universities in Europe, and we actively participating in the formation and professional development of the students. As an intern, you spend time getting to know the company and understanding how a small company functions. We want to teach you with the team everything about project management, event management, marketing, communication and social media. After an internship at our company, we are confident that the interns will be able to handle entire projects from the beginning until the end.



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The office



A day in the life of an Intern

Daily Responsibilities:

- Keep the database up-to-date
- Participate in the workflow
- Assist the managers with their projects
- Research new providers such as hotels, restaurants, tours, team building activities, etc.
- Contact with providers and clients
- Create Canva documents for the activity proposals
- Prepare hotel quotations
- Handle the social media



Allowances

- mandatory knowledge of Serbian and English (other languages are also welcome)
- minimum 3 months of internship
- non-retributed internship
- paid transportation
- bonuses for tasks during events (optional)





FOR INQUIRIES
AND QUESTIONS

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work
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